

ACQUISITION SUPPORT SERVICES

ACQUISITION SUPPORT SERVICES

Agencies (08)

Project AllFiscal Year 2020

U.S. Department of Transportation

05

National Institute of Standards & Technology

05

U.S. Department of Commerce

04

U.S. Department of Treasury

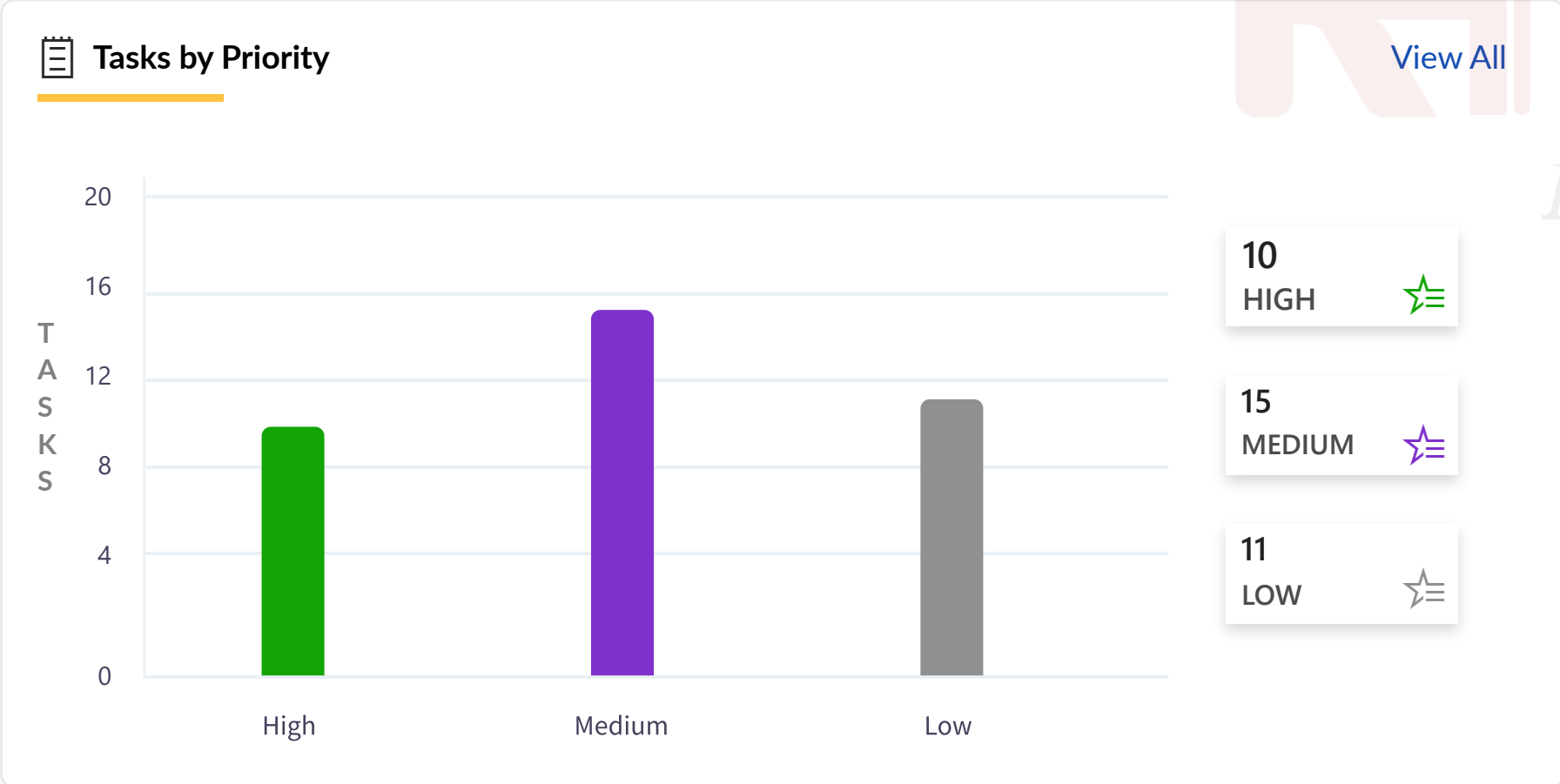
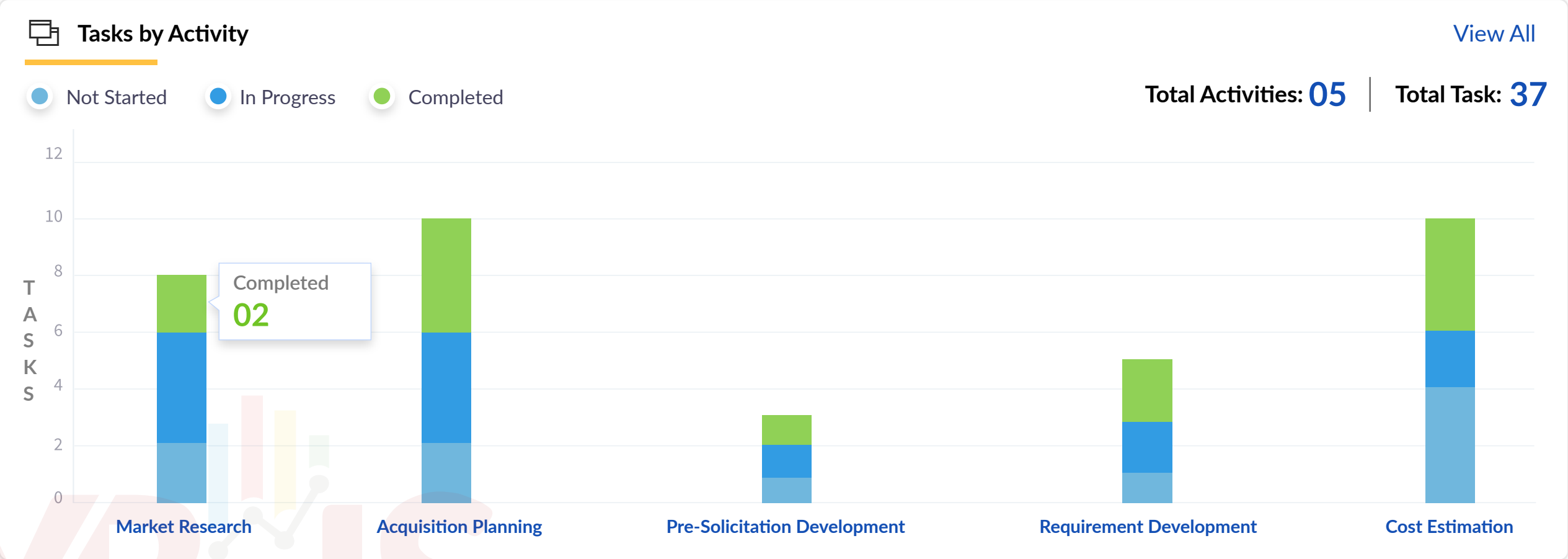
03

U.S. Department of Education

04

Projects (05)View All

Project	Start Date	End Date	POC	Consultant
☐ Cybersecurity	03/06/2020	12/03/2020	Will Lucas	Andreea Evans
☐ Advance Communications	03/09/2020	11/05/2020	Kyle Sullivan	Rebecca Richards
☐ Advanced Manufacturing	03/06/2020	10/03/2020	Will McCoy	Carol Palmer
☐ Health & Bioscience	03/06/2020	12/08/2020	George Hayes	Will Henderson
☐ Forensic Science	03/06/2020	10/04/2020	Roger Barrett	Nancy Bradley



- Action Items by Task(s)Total Action Items: 40 | Total Task: 37View All
- Task: As a requirements owner, I need to share market capability and state of the art as strategic market research findings so that whole acquisition team understands market trends.

Project: Cybersecurity | Activity: Market Research

Action Items (04)

Research commodities to meet agency requirements

Research on Services to meet agency requirements

Research on non-developmental items to meet agency requirements

Commercial Requirements Strategy
- Task: As a requirements owner, I want to capture the necessary info on market research performed into a market research report so that the PR package reflects market sources, trends, best practices

Project: Advance Communications | Activity: Market Research
- Task: As requirements owner, I want to document statement of need, product specifications,/drawings/requirements stmt/objectives so that acquisition team

Points of Contact

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Knowledge ArticlesQ & A

Developments in U.S. broadband markets, technology, and law

The Federal Trade Commission will hold the tenth session of its Hearings Initiative, focused on competition and consumer protection issues in broadband markets...

Test Admin | 08/02/2019 09:00 AM | Tags: Law, Technology

State of U.S. Antitrust Law; Mergers and Monopsony or Buyer Power

The Commission welcomes written comments on specific questions to be discussed at the February privacy hearing, as stated below. Interested parties may file pre-hearing comments electronically...

Test Admin | 08/01/2019 06:00 PM | Tags: Power, Mergers

Innovation and Intellectual Property Policy

The two-day event examined the role of intellectual property in promoting innovation from academic, economic, and industry perspectives. The Commission welcomes written comments on specific questions to be discussed at the February privacy hearing, as stated ...

Test Admin | 08/01/2019 06:00 PM | Tags: Intellectual, Policy

The FAST Transformation Program

No company wants to be disrupted by competitors that use technology to be more agile and innovate faster. Traditional corporate organizational structures and legacy IT infrastructures are simply too slow and inflexible to keep up. To be competitive in today's digitally-

Test Admin | 08/01/2019 06:00 PM | Tags: Transformation, Fast

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- Quick Links
- > Horizontal Merger Guidelines

> Acquisition Planning

> Protecting Data

> Federal Acquisition Regulations

> DFARS

> Cyber Solutions

> FAR Training

> Services

> FOIA

> IT Support

> General Services Administration

> Security

Calendar

ALLEventsTrainingsMeetings

MAR 12 2020

11.30 AM to 01.30 PM

Cloud Services for Seventhsense

Location: Cobb Galleria Centre, Atlanta...

MAR 16 2020

All Day

Verifications and Validations

Location: Stewart Hotel, New York, NY

View More

Announcements

Seventhsense Requests Public Comment on an Application from Praxair

The Federal Trade Commission is currently accepting public comments on an application from industrial gas suppliers Praxair, Inc. and Linde AG to divest ...

Test Admin | 08/02/2019 09:00 AM | Tags: Praxair, Application

Seventhsense Imposes Conditions in Joint Venture among Three Producers of PET Resin

The divestiture is required by the FTC's Oct. 22, 2018, proposed order requiring Praxair and Linde to divest certain industrial gases assets to settle charges that their \$80 billion merger would violate federal antitrust law...

Test Admin | 08/01/2019 06:00 PM | Tags: FTC, PET

Seventhsense Announces the Tenth Session of its Hearings on Competition

Seventhsense Hearings on Competition and Consumer Protection in the 21st Century will accommodate as many attendees as possible; however, admittance will be limited to seating availability. Reasonable accommodations for people with disabilities are...

Test Admin | 07/30/2019 11:30 AM | Tags: Hearing, FTC

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- Policy Memo & Guidelines
- Templates

> Individual Acquisition Plan

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> HSR Resources

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05



HELP DESK



SETTINGS

Settings

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Acquisition Planning

Requirement Development

Cost Estimation

Content Management

User Management

Metadata Management

Site Feedback

PROJECT SETUP

+ Add

ADD PROJECT

Project*

Enter Title

Description*

Rich text editor toolbar with icons for bold, italic, underline, font color, background color, bulleted list, numbered list, link, and unlink.

Description

Start Date*

MM/DD/YYYY

End Date*

MM/DD/YYYY

POC*

Agency Consultant*

SAVE

CANCEL

Project

Cybersecurity

Actions

Edit Delete

Project

Advance Communications

Actions

Edit Delete

Project

Advanced Manufacturing

Actions

Edit Delete

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HELP DESK



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Market Research

Acquisition Planning

Requirement Development

Cost Estimation

Content Management

User Management

Metadata Management

Site Feedback

MARKET RESEARCH

+ Add

ADD TASK



Title*

Enter Title

Description*

Rich text editor toolbar with icons for bold, italic, underline, font color, background color, bulleted list, numbered list, link, and unlink.

Description

Action Item(s)



Deliverable(s)



Checklist



Sample Template(s)



SAVE

CANCEL

Task

As a requirements owner, I need to share market capability and state of the art as strategic market research findings so that whole acquisition team understands market trends

Actions



Task

As a requirements owner, I want to capture the necessary info on market research performed into a market research report so that the PR package reflects market sources, trends, best practices

Actions



Task

As requirements owner, I want to document statement of need, product specifications,/drawings/requirements stmt/objectives so that acqu team understands the needs id and analysis as basis of acqu plan

Actions



ACQUISITION SUPPORT SERVICES

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HELP DESK



SETTINGS

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Instructions

CLOSE

VALIDATE

SAVE

SUBMIT

Project



Cybersecurity

Select Activity



Market Research



Acquisition Planning



Pre-Solicitation Development



Requirement Development



Cost Estimation

Task(s)

04



- ☐ 1. As a requirements owner, I need to share market capability and state of the art as strategic market research findings so that whole acquisition team understands market trends
- ☐ 2. As a requirements owner, I want to capture the necessary info on market research performed into a market research report so that the PR package reflects market sources, trends, best practices
- ☐ 3. As requirements owner, I want to document statement of need, product specifications,/drawings/requirements stmt/objectives so that acqu team understands
- ☐ 4. As requirements owner, I want to document pre-solicitation conference agenda and minutes so that it is part of market research report/PR package

Action Item(s)

16



- ☐ 1. Research commodities to meet agency requirements
- ☐ 2. Research on Services to meet agency requirements
- ☐ 3. Research on non-developmental items to meet agency requirements
- ☐ 4. Commercial Requirements Strategy
- ☐ 5. Acquisition Strategy
- ☐ 6. Supporting Documentation
- ☐ 7. Research On Services To Meet Agency Requirements
- ☐ 8. Commercial Requirements Strategy Documentation
- ☐ 9. Acquisition Strategy
- ☐ 10. Documentation

Deliverable(s)

26



- ☐ 1. Agency requirement documentation
- ☐ 2. Acquisition Strategy
- ☐ 3. Cost drivers and cost/technology trade-offs analysis and documentation
- ☐ 4. Commercial requirements strategy documentation
- ☐ 5. Program requirements Documentation
- ☐ 6. Documentation
- ☐ 7. Commercial Requirements Strategy
- ☐ 8. Research On Services To Meet Agency Requirements
- ☐ 9. Research Commodities To Meet Agency Requirements
- ☐ 10. Market Analysis

Checklist

05



Required Documents

- ☐ Performance Work Statement (PWS), Statement of Objectives (SOO), or Statement of Work (SOW)
- ☐ De-Obligation Letter
- ☐ IGCE

Optional Documents

- ☐ Personal Services / Non-Personal Services Recommendation

Sample Templates

04



- ☐ Funding Template 1.docx
- ☐ Funding Template 2.docx
- ☐ Market Research Report Template.docx
- ☐ IGCE Template.docx
- ☐ PWS Template.docx

CLOSE

VALIDATE

SAVE

SUBMIT

ACQUISITION SUPPORT SERVICES

TASKS 37

Project	Start Date	End Date	POC	Consultant	Activity	4
Cybersecurity	03/06/2020	12/03/2020	Will Lucas	Andreea Evans	Market Research	
Task 1: As a requirements owner, I need to share market capability and state of the art as strategic market research findings so that whole acqu team understands market trends						
Assigned To: Carolyn Reynolds						
In Progress						
Action Items 04						
Research commodities to meet agency requirements					Assigned To: Carolyn Reynolds	In Progress
Research on Services to meet agency requirements					Assigned To: Fionna Watkins	In Progress
Research on non-developmental items to meet agency requirements					Assigned To: Carolyn Reynolds	In Progress
Commercial Requirements Strategy					Assigned To: Jerry Matthews	In Progress
Task 2: As a requirements owner, I want to capture the necessary info on market research performed into a market research report so that the PR package reflects market sources, trends, best practices						
Assigned To: Carolyn Reynolds						
Completed						
Task 3: As requirements owner, I want to document statement of need, product specifications,/drawings/requirements stmt/objectives so that acqu team understands the needs id and analysis as basis of acqu plan						
Assigned To: Carolyn Reynolds						
In Progress						
Task 4: As requirements owner, I want to document pre-solicitation conference agenda and minutes so that it is part of market research report/PR package						
Assigned To: Carolyn Reynolds						
Not Started						
Project	Start Date	End Date	POC	Consultant	Activity	6
Advance Communications	03/06/2020	12/03/2020	Kyle Sullivan	Rebecca Richards	Acquisition Planning	
Project	Start Date	End Date	POC	Consultant	Activity	3
Cybersecurity	03/06/2020	12/03/2020	Will Lucas	Andreea Evans	Pre-Solicitation Development	
Project	Start Date	End Date	POC	Consultant	Activity	4
Advanced Manufacturing	03/06/2020	12/03/2020	Will McCoy	Carol Palmer	Market Research	
Project	Start Date	End Date	POC	Consultant	Activity	5
Cybersecurity	03/06/2020	12/03/2020	Will Lucas	Andreea Evans	Cost Estimation	
Project	Start Date	End Date	POC	Consultant	Activity	3
Advance Communications	03/06/2020	12/03/2020	Kyle Sullivan	Rebecca Richards	Requirement Development	
Project	Start Date	End Date	POC	Consultant	Activity	5
Advanced Manufacturing	03/06/2020	12/03/2020	Will McCoy	Carol Palmer	Cost Estimation	
Project	Start Date	End Date	POC	Consultant	Activity	2
Health & Bioscience	03/06/2020	12/03/2020	George Hayes	Will Henderson	Requirement Development	
Project	Start Date	End Date	POC	Consultant	Activity	4
Forensic Science	03/06/2020	12/03/2020	Roger Barrett	Nancy Bradley	Acquisition Planning	

DashboardFiscal Year2020CLEAR

Search by Task Name

Agency

National Institute of Standards & Technology

Project

All

Assign To

All

Total37

Not Started10In Progress14Completed13

Market Research09

Not Started02In Progress05Completed02

Acquisition Planning10

Not Started02In Progress04Completed04

Pre-Solicitation Development03

Not Started01In Progress01Completed01

Requirement Development05

Not Started01In Progress02Completed02

Cost Estimation10

Not Started04In Progress02Completed04

ACQUISITION SUPPORT SERVICES

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CREATE TASK

TASKS

05

HELP DESK

SETTINGS

Project
Cybersecurity

Project Start Date
03/06/2020

Project End Date
12/03/2020

POC
Will Lucas

Consultant
Andreea Evans

Activity
Market Research

Questionnaire

BACK

Life Cycle

Jeremy Willis

03/09/2020 - 5:00 PM

SUBMITTED

Tasks04

Task 1: As a requirements owner, I need to share market capability and state of the art as strategic market research findings so that whole acqu team understands market trends

Assigned To: Carolyn Reynolds

In Progress

Action Item 1: Research commodities to meet agency requirements

Assigned To: Carolyn Reynolds

In Progress

Action Item 2: Research on Services to meet agency requirements

Assigned To: Fionna Watkins

In Progress

Action Item 3: Research on non-developmental items to meet agency requirements

Assigned To: Carolyn Reynolds

In Progress

Action Item 4: Commercial Requirements Strategy

Assigned To: Jerry Matthews

In Progress

Task 2: As a requirements owner, I want to capture the necessary info on market research performed into a market research report so that the PR package reflects market sources, trends, best practices

Assigned To: Carolyn Reynolds

Completed

Task 3: As requirements owner, I want to document statement of need, product specifications,/drawings/requirements stmt/objectives so that acqu team understands the needs id and analysis as basis of acqu plan

Assigned To: Carolyn Reynolds

In Progress

Task 4: As requirements owner, I want to document pre-solicitation conference agenda and minutes so that it is part of market research report/PR package

Assigned To: Carolyn Reynolds

Completed

Documents12

Sample Templates

Funding Template 1.docx

Submitted : 02/25/2020 02:35 PM

Submitted by : Ray Powers

Funding Template 2.docx

Submitted : 02/25/2020 03:35 PM

Submitted by : Ray Powers

IGCE Template.docx

Submitted : 02/25/2020 01:45 PM

Submitted by : Ray Powers

Task1

Task2

Team Members15

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JW

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Discussions02

Acquisition Planning

NIST will hold the tenth session of its Hearings Initiative,
By Test User | [ROS Process at Travis AFB.pdf](#)
02/25/2020 5:35 PM

Reply

Federal Acquisition Regulations

The Commission welcomes written comments on specific questions to be discussed at the February privacy hearing, as stated below. Interested parties may file pre-hearing comments electronically...
By Test User | [AFMAN23-220.pdf](#)
02/25/2020 11:35 AM

Reply

Checklist05

Required Documents

Performance Work Statement (PWS), Statement of Objectives (SOO), or Statement of Work (SOW)

De-Obligation Letter

IGCE

Document uploaded

SAVECANCEL

Optional Documents

Personal Services / Non-Personal Services Recommendation

Labor Impact Determination

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ACQUISITION SUPPORT SERVICES

Task 1: As a requirements owner, I need to share market capability and state of the art as strategic market research findings so that whole acqu team understands market trends

Status	Assign To	Project	Project Start Date	Project End Date	POC	Consultant	Activity
In Progress	Carolyn Reynolds	Cybersecurity	03/06/2020	12/03/2020	Will Lucas	Andreea Evans	Market Research

Questionnaire

BACK

Life Cycle

Jeremy Willis

03/09/2020 - 5:00 PM

SUBMITTED

Details

+ Add Action Item

Market research, as described in FAR 10.002, “Procedures,” is an important part of the acquisition planning process. Done correctly, it is an interactive exchange of information between the government and industry. Its purpose is to gain an understanding of the kind of commodities and services that are available from the commercial sector and how they are most effectively provided to customers. Market research provides the government a better understanding of how to describe the requirement in a manner that is clear to industry, without being unnecessarily burdensome or restrictive.

The program office must coordinate with the contracting office very early in the procurement process to define its responsibilities in conducting market research. The purpose is to understand potential commercial solutions, leading practices, pricing, performance and quality measures and conflicts of interest. Market research may involve different types of sources including internet, catalogs, literature reviews, conference presentations and appropriate one-on-one meetings with companies.

☐

Action Item 1: Research commodities to meet agency requirements

Assigned To: Carolyn Reynolds

In Progress

☐

Action Item 2: Research on Services to meet agency requirements

Assigned To: Fionna Watkins

In Progress

☐

Action Item 3: Research on non-developmental items to meet agency requirements

Assigned To: Carolyn Reynolds

In Progress

☐

Action Item 4: Commercial Requirements Strategy

Assigned To: Jerry Matthews

In Progress

Documents12

Sample Templates

☐

Funding Template 1.docx

Submitted : 02/25/2020 02:35 PM

Submitted by : Ray Powers

☐

Funding Template 2.docx

Submitted : 02/25/2020 03:35 PM

Submitted by : Ray Powers

☐

IGCE Template.docx

Submitted : 02/25/2020 01:45 PM

Submitted by : Ray Powers

Task1

Task2

Team Members15

☐

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☐

JW

Lori James

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Discussions02

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Acquisition Planning

NIST will hold the tenth session of its Hearings Initiative, By Test User | [ROS Process at Travis AFB.pdf](#)

02/25/2020 5:35 PM

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Federal Acquisition Regulations

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By Test User | [AFMAN23-220.pdf](#)

02/25/2020 11:35 AM

Reply

Checklist05

+

Required Documents

☐

Performance Work Statement (PWS), Statement of Objectives (SOO), or Statement of Work (SOW)

☐

De-Obligation Letter

☒

IGCE

Document uploaded

SAVE

CANCEL

Optional Documents

☐

Personal Services / Non-Personal Services Recommendation

☐

Labor Impact Determination

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ACQUISITION SUPPORT SERVICES

Task 1: As a requirements owner, I need to share market capability and state of the art as strategic market research findings so that whole acqu team understands market trends

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In Progress	Carolyn Reynolds	Cybersecurity	03/06/2020	12/03/2020	Will Lucas	Andreea Evans	Market Research

Questionnaire

BACK

Life Cycle

Jeremy Willis

03/09/2020 - 5:00 PM

SUBMITTED

Details

+ Add Action Item

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☒ Action Item 1: Research commodities to meet agency requirements

Assigned To: Carolyn Reynolds

In Progress

☐ Action Item 2: Research on Services to meet agency requirements

Assigned To: Fionna Watkins

In Progress

☐ Action Item 3: Research on non-developmental items to meet agency requirements

Assigned To: Carolyn Reynolds

In Progress

☐ Action Item 4: Commercial Requirements Strategy

Assigned To: Jerry Matthews

In Progress

Deliverable(s)04

+ Add Deliverable

☐ As a contract specialist, I want to prepare the SBA offering letter if the planned acqu strategy is planned use of an 8(a) contractor so that I have a record of what/when sent to SBA and reminder to followup if no response

☐ As Cs/Co, I Need To Determine If Sams (Previously Fbo) Notice Required So That Non-Idiq And Non-Fss Strategies Are Known To Industry

☐ As A User, I Want A System That Is Easy To Use And Intuitive So That Minimal Training Is Needed To Start And As New Releases Are Available.

☐ On-Boarding - Setup The System For A Client And Add Team Members For Contract Team Members

Documents06

+

Sample Templates

☐ Funding Template 1.docx

Submitted : 02/25/2020 02:35 PM

Submitted by : Ray Powers

☐ Funding Template 2.docx

Submitted : 02/25/2020 03:35 PM

Submitted by : Ray Powers

☐ IGCE Template.docx

Submitted : 02/25/2020 01:45 PM

Submitted by : Ray Powers

Task1

Task2

Team Members06

+

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☐ BA Brooks Anthony

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☐ JW Johnny Woodkin

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☐ JW Lori James

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Discussions02

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By Test User | AFMAN23-220.pdf

02/25/2020 11:35 AM

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Checklist04

+

Required Documents

☐ Performance Work Statement (PWS), Statement of Objectives (SOO), or Statement of Work (SOW)

☐ De-Obligation Letter

☒ IGCE

Document uploaded

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Optional Documents

☐ Personal Services / Non-Personal Services Recommendation

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Developments in U.S. broadband markets, technology, and law

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State of U.S. Antitrust Law; Mergers and Monopsony or Buyer Power

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Title

Innovation and Intellectual Property Policy

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Title

Get the Most out of the AWS Cloud

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The Fast Transformation Program

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Actions



Title

The Fast Transformation Program

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05



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- Site Feedback



USER GROUPS

Agency Users

04

+ Add Users

Dan Hoffman



Christine Oliver



Joan Mendez



Patricia Reyes



Agency Owners

05

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Beatrice Williamson



Eugene Adams



Adam Wagner



Sara Estrada



Rose Cooper



Calendar Owners

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Louisa Wells



Bobby Richards



Jacob Barrett



Roy Reid



Kyle Adams



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+ Add Users

Dan Hoffman



Christine Oliver



Jo



Add User



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+ Add Users

Beatrice Williamson



Eugene Adams



Adam Wagner



Sara Estrada



Rose Cooper



Calendar Owners

05

+ Add Users

Louisa Wells



Bobby Richards



Jacob Barrett



Roy Reid



Kyle Adams



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NIST

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HELP DESK



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- 🗨 Site Feedback



REQUIRED DOCUMENTS

+ Add

Name

PWS

Modified

Megan Oliver | 02/28/2020 02:19 PM

Actions



Name

Acquisition Strategy

Modified

Patrick Young | 02/27/2020 11:12 AM

Actions



Name

IGCE

Modified

Joe Cunningham | 02/25/2020 07:30 PM

Actions

